

# Media Factory Board Meeting

July 18th, 2022 5 p.m.

In attendance: Jess Wilson, Keith Oppenheim, Chris Dissinger, **Dean Pierce**, Seth Mobley, Katherine Stamper, Melo Grant, Jason Raymond, Art Bell -Meeting called to order 5:29

## 1. Public Comment

- No public comment

## 2. Approval of Minutes from 6/16/22

- Chris D motion to approve. Melo seconds. Minutes approved.

## 3. Treasurer's Report and Review of Financial Statements

- Chris notes under Income and Expenses and Grants Income both are looking good. Also Production Income. Program fees trending well (VT Arts Council); Expenses- Programs (Scholarship; Seth said they are transferring funds soon into this line item), Chris notes some accounting and legal invoices coming; Under Lines 7610-7615 for equipment purchases (better to invest in operations during the course of the year rather than spending heavily at the end of year), Jess notes that some of the funds need to be moved to discretionary from these lines (7610-7615).
- Katherine motion to approve. Art seconds. Statements approved.

## 4. Consider Board Appointments

- Seth described process for board appointment (Jess outlined the nomination process)
  - Dean Pierce (resident of Shelburne; NW Regional Planning Commission)
- Motion to nominate made by Katherine. Second from Chris D. Board approves Dean to board.

## 5. Consider Nominations for Vice President

- Keith describes the current Executive Committee; asks Art if he is interested in being VP. Art has expressed interest in the position if he can push the organization forward as a change agent to promote increasing community engagement; Melo supports Art and added her own concerns moving forward; Chris D also supports Art in the position as VP; Chris D motions for Art to be VP, Melo seconds. Board approves Art as Vice President.

## 6. Review Committee Assignments

- Seth suggests that committee descriptions get sent out for the board to consider their preferences (and potentially include Outreach/Marketing committee)
- Current committees are: Programming, Equity and Inclusion

## 7. Meeting Schedule

- No Meeting in August (Board gathering instead)
- Discussion on meetings (in-person, virtual, or hybrid);
- **Quorum for six.**
- Preferred day of the week (MONDAY) at 6pm
- Seth also suggests potentially considering the overall length of the meeting (1hr, 90min)?
- Next meeting date: September 19th, at 6pm

## 8. Other Business

- August 25th at 5:30-7:30pm at the Media Factory

Motion to adjourn meeting from Art. Dean seconds. Meeting adjourned at 6:23pm